



The Borough of Sayreville

REGULAR/AGENDA MEETING October 28, 2024

1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

- | | | |
|--------------------|---|---------------------------------------|
| ☒ October 15, 2024 | - | Regular/Agenda and Executive Sessions |
| ☒ October 21, 2024 | - | Special Meeting |

3. PROCLAMATION & PRESENTATIONS:

4. EXECUTIVE SESSION:

5. OLD BUSINESS:

- a) Public Hearing on the following Ordinances:

ORDINANCE #44-24

AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES

FOR THE YEARS 2023-2027

(School Traffic Guards-Per Diem)

(Admin. & Finance Committee- Co. Balka - Public Hearing 10-28-24)

ORDINANCE #45-24

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XXVI OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO

AMEND SECTION 26-89.8 Sign Schedule I & II "Sign Permit Revocable"

(Planning & Zoning Committee- Co. Zebrowski - Public Hearing 10-28-24)

- b) Appointments

6. NEW BUSINESS:

- a) Introduction of the following ordinances:

ORDINANCE #46-24

ORDINANCE AMENDING CONSTRUCTION FEE SCHEDULE FOR THE BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX

(Admin. & Finance Committee- Co. Balka - Public Hearing 11-12-24)

ORDINANCE #47-24

BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE REGARDING LATE FEES FOR MOTEL LICENSES

(Admin. & Finance Committee- Co. Balka - Public Hearing 11-12-24)

ORDINANCE #48-24

BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE ACCEPTING DEED OF EASEMENT DEDICATION FROM PARLIN EXECUTIVE CENTER LLC OVER A PORTION OF BLOCK 30, LOT 1.01

(Planning & Zoning Committee- Co. Zebrowski - Public Hearing 10-28-24)

ORDINANCE #49-24

BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE REPEALING ORDINANCE § 2-54A, TITLED "REGULATIONS ON CONTRIBUTIONS" DUE TO THE PREEMPTION PROVISIONS OF THE ELECTIONS TRANSPARENCY ACT, P.L.2023, C.30

(Admin. & Finance Committee- Co. Balka - Public Hearing 11-12-24)



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7. RESOLUTIONS:

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- 2024-244 Resolution approving bills for payment.
- 2024-245 Authorizing the proper borough officials to enter into a settlement agreement with Raritan International Center, LLC, regarding their Tax Appeal filed for the years 2021, 2022, 2023 and 2024 affecting Block 334, Lot 1.01 and Block 335 Lots 1 & 2 commonly known as 521 Raritan Street.
- 2024-246 Authorizing the proper borough officials to enter into a settlement agreement with Glenkat Realty, LTD, regarding their Tax Appeal filed for the years 2020, 2022, 2023 and 2024 affecting Block 445, Lot 1.03 and Block 446, Lots 2.01 and 2.02 commonly known as 499-A1-B40 Ernston Road.
- 2024-247 Authorizing the execution of an amendment to the Shared Services Agreement with the Sayreville Economic Redevelopment Agency for services to be provided by the Agency and paid by the Borough.

8. CORRESPONDENCE:

A. Departmental Reports for September, 2024.

B. Minutes from Boards/Commissions:

1. Shade Tree Commission – September 19, 2024
2. Board of Health – September 5, 2025
3. Planning Board – September 4, 2024, September 18, 2024 and October 2, 2024
4. Recreation Advisory Board – September 5, 2024

C. Retirement/Resignations received from the following:

1. Resignation received from Marcel Milewski from Melrose Hose Company #1, effective September 2, 2024.
2. Resignation received from Nicholas Molteg from Engine Company #1, effective September 19, 2024.
3. Resignations received from Anthony Malara, Joseph Malara, Harshad Patel and Gaynell O'Leary from the Human Relations Commission, effective December 31, 2024.
4. Resignation received from Nelia Rodriguez from Human Relations Commission, effective October 3, 2024.
5. Resignation received from Joan McCarthy from Human Relations Commission, retroactive to March 7, 2024.
6. Resignation received from Keith Kandel from Human Relations Commission, retroactive to May 9, 2024.

D. Notice of Public Hearings:

1. Notice of Public Hearing held before the Township of Old Bridge Zoning Board of Adjustment to review and act upon the application for preliminary and final major site plan approval for the property located adjacent to U.S. Route 9 and Ernston Road on October 17, 2024.
2. Notice of Public Hearing held before the Borough of South River for relief from the zoning code so the applicant can use the existing property for storage of trash collection vehicles and empty dumpsters located at 209 William Street on October 15, 2024.
3. Notice of Public Hearing to be held before the Old Bridge Township Council on November 18, 2024 at 7:30pm amending Chapter 250-35 "Zoning Map."



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4. Notice of Public Hearing to be held before the BPU on November 14, 2024 at 4:30pm and 5:30pm for PSE&G's petition for approval of changes in its electric and gas green programs recovery charge.

E. Planning Board Resolution which were memorialized:

1. Gonzalez Minor Subdivision, 1120 Bordentown Avenue, Block 439, Lot 1 on September 18, 2024.
2. Andrew & Deborah Wallentine Minor Subdivision, 43 Pershing Avenue, Block 83.17, Lot 12 on October 16, 2024.

9. MAYOR & COUNCIL REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Onuoha**
- **PUBLIC WORKS – Councilman Colaci**
- **RECREATION – Councilman Synarski**
- **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**
- **MAYOR – Kennedy O'Brien**

10. GENERAL DISCUSSION AGENDA ITEMS

- Admin. & Finance

- 1) Authorization for the Tax Collector to refund 2023 and 2024 taxes and cancel all subsequently billed taxes due to 100% Disabled Veteran Tax Exemption covering Block 379.02 Lot 3 in the amount of \$9,156.27. - Resolution Needed

- Planning & Zoning

- 1) Authorization to purchase one (1) 2024 Ford Ranger from All American Ford of Paramus, through NJ Cooperative Purchasing Alliance in an amount not to exceed \$37,069.00. - Approve/Deny
- 2) Authorization to bill the owner of 37 Karcher Street a total of \$625.00 plus administrative costs for the removal of a substantial amount of over growth from the property. - Resolution Needed

- Public Safety

- 1) Coin toss request for the corner of Washington & Ernston Road received from the following:
 - a) Sayreville Blue Bomber Softball on November 23 & 24, 2024. - Approve/Deny
- 2) Authorization to purchase Fire Department Turnout gear from Skylands Area Fire Equipment and Training through NJ State Contract 17-FLEET-00810 in an amount not to exceed \$60,037.32 - Resolution Needed
- 3) Authorization to execute the renewal of an Inter-Local Services Contract with the County of Middlesex for the provision of public health services in the amount of \$199,323.09. - Resolution Needed
- 4) Authorization to award a contract to East Coast Emergency Lighting for installation of lights, sirens and related equipment on OEM vehicles in an amount not to exceed \$19,604.85. - Approve/Deny



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- 5) Authorization for Melrose Hose Co. No. 1 to donate a 2014 Sure-Trac Cargo Trailer to Carteret Police Department. - Resolution Needed
- 6) Application for membership as a Firefighter received from the following:
 - a) Travis Toth accepted by Morgan Hose & Chemical Co. No. 1 at their July 1, 2024 meeting. - Approve/Deny

- Public Works

- 1) Authorization to purchase automated refuse cans from IPL North America through Sourcewell Contract #RC01-21 in an amount not to exceed \$123,885.68. - Resolution Needed
- 2) Authorization to purchase one (1) 2024 SUV from All American Ford of Paramus, through NJ Cooperative Purchasing Alliance in an amount not to exceed \$70,000.00. - Resolution Needed
- 3) Authorization to renew the following five (5) year agreements with Middlesex County for participation in:
 - a) The CFC (chlorofluorocarbons) recovery program which includes a 100% reimbursement from the County for costs associated with the program; and
 - b) For the County to place a container at Fort Grumpy for the purpose of tire recycling for Middlesex County residents with the borough receiving 40% of the total weight of the material deposited. - Resolution Needed
- 4) Authorization to purchase one (1) 2025 Ford Explorer and one (1) 2024 Ford Ranger from All American Fleet through New Jersey Cooperative Purchasing Alliance contract BC-BID-24-43 in an amount not to exceed \$99,237.05. - Resolution Needed
- 5) Authorization to purchase playground equipment for Miller's Corner Playground from MRC Recreation through ESCNJ Contract 24/25-01 in an amount not to exceed \$42,551.78. - Approve/Deny
- 6) Authorization to award a non-fair and open contract to R and J Garage Doors for the installation of new garage doors at Melrose Fire House in an amount not to exceed \$35,785.00. - Approve/Deny

- Recreation

- Water & Sewer/Environmental

- 1) Authorization to award a non-fair and open contract to Quincy Compressor for compressor inspection and maintenance in an amount not to exceed \$20,126.83. - Approve/Deny
- 2) Authorization to purchase one (1) 2025 Ford F-250 from Winner Ford through NJ State Contract T210/A88726 in an amount not to exceed \$60,896.00. - Resolution Needed
- 3) Authorization to award a non-fair and open contract to Jet Vac Equipment for parts and equipment in an amount not to exceed \$32,222.96. - Approve/Deny



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➤ **Business Administrator - Glenn Skarzynski**

- 1) Authorization to promote Trish Fitzgibbons to Senior Recreation Aide in the Recreation Department, retroactive to September 16, 2024. - Approve/Deny
- 2) Authorization to move Samantha Amato from Public Safety Telecommunicator Full-Time to Public Safety Telecommunicator Per-Diem, effective January 1, 2025. - Approve/Deny
- 3) Authorization to promote Karina Branco from Public Safety Telecommunicator Per-Diem to Public Safety Telecommunicator Full-Time, effective January 1, 2025. - Approve/Deny
- 4) Authorization to promote Jennifer Betzler from Keyboarding Clerk 1 to Keyboarding Clerk 2 in the Office on Aging, effective November 1, 2024. - Approve/Deny
- 5) Authorization to appoint Donald Connors and Logan Tischler to Department of Public Works, effective November 1, 2024. - Approve/Deny

➤ **C.F.O. - Denise Biancamano**

- 1) 2023 Best Practices Inventory Discussion.
- 2) Authorization to amend the 2024 Local Municipal Budget for the following:
 - FY24 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program - \$162,050.00
 - FY24 Local Recreation Improvement Grant - \$65,000.00- Resolution Needed
- 3) Budget Transfer - Resolution Needed

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Bedrock Concrete Corporation II Site Plan – Bond Release Request (Report Attached). - Resolution Needed
- 2) Bedrock Concrete Corporation III Site Plan – Bond Release Request (Report Attached). - Resolution Needed
- 3) Bedrock Concrete IV Site Plan – Bond Release Request (Report Attached). - Resolution Needed
- 4) Bedrock Concrete V Site Plan Bond Release Request (Report Attached). - Resolution Needed
- 5) Bedrock Concrete VI Site Plan Bond Release Request (Report Attached). - Resolution Needed
- 6) French Street/Albert Street Roadway and Drainage Improvements – Change Order (Verbal Report). - Resolution Needed
- 7) 2021 Roadway Paving and Reconstruction Project – Phase III – Change Order (Report Attached). - Resolution Needed
- 8) Tennett Brook Water Line Replacement – Design Authorization (Verbal Report). - Resolution Needed



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9) Improvements to Cheesequake Road – Receipt of Bids (Verbal Report).
- Resolution Needed

10) Melrose and President Park Fire House Roof Replacement – Receipt of Bids (Verbal Report).
- Resolution Needed

➤ **BOROUGH ATTORNEY – Matthew Moench**

11. PUBLIC PORTION Mayor will open to public – ***3 Minute Limitation.**

12. ADJOURNMENT

*****DISCLAIMER** All meetings of the Mayor and Council are subject to additions, deletions and amendments.***